



DIRECT DEPOSIT AUTHORIZATION

Employer _____

Name (print) _____ Date Submitted ___ / ___ / _____

Social Security Number: _____ - _____ - _____ Effective Pay Date: ___ / ___ / _____

Add Change Cancel the following deposit

Name of Financial Institution _____

Routing Number: _____ Accounting Number: _____

Checking Savings (please check only one)

Amount of deposit (pick one)

Net (reminder) deposited

Specific amount deposited \$ _____ (indicate amount)

Add Change Cancel the following deposit

Name of Financial Institution _____

Routing Number: _____ Accounting Number: _____

Checking Savings (please check only one)

Amount of deposit (pick one)

Net (reminder) deposited

Specific amount deposited \$ _____ (indicate amount)

I authorize you and the financial institutions above to deposit my pay automatically to my checking account each payday. Adjusting entries to correct errors are also authorized. This authorization is to remain in full force and effect until written notification is given to the COMPANY of its termination and in such manner as to afford COMPANY and DEPOSITRY a reasonable opportunity to act on it.

Signature _____

Date _____

VALID CHECK (CHECKNG) MUST BE ATTACHED

